

Kempner Water Supply Corp.

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Subject: Minutes of the Board of Director's Meeting on February 26, 2020 are in summary only and, not a transcript of the recorded meeting.

Attendees: Board – George Gondorchin, Richard (Ric) Dominowski, George McClintock, Janice Kliza, Vanita Craft, Mack Carroll, Glen Posey, Roger O'Dwyer and Keith Turner.
Guests – Owen Dewitt and Adam Habere, Auditor from Brockway, Gersbach, Franklin & Niemeier, P.C.
Staff – Delores Coberley, Stacy Ellis, Michael Lentz, and Susan Isenburg.

- 1. Called to Order and Establish Quorum – 6:00 pm Quorum Present**
- 2. Pledge of Allegiance and Honor to the Texas Flag**
- 3. Open Session – No requests were made to address the Board of Director's.**
- 4. Discussion and acceptance of 2018-2019 Tentative & Preliminary Audit performed by Brockway, Gersbach, Franklin & Niemeier, P.C.**

Adam Habere presented the 2018-2019 Preliminary Audit to the Board. Keith Turner requested the investment portfolio be given to Board monthly. Keith Turner made the motion to approve the 2018-2019 Preliminary Audit. Ric Dominowski seconded the motion. 8 in favor, 0 opposed, 0 abstained.

- 5. Discussion and possible action to approve the January 22, 2020 Monthly Board of Director's Meeting Minutes.**

Ric Dominowski made the motion to approve the minutes with changes to 8C to read Andy McSwain not Angus McSwain. Mack Carroll seconded the motion. 7 in favor, 0 opposed, Janice Kliza and George McClintock abstained.

- 6. Discussion and possible action to approve the January 2020 Financial Statements.**

Keith Turner mentioned, it was good to see the interest income is more than the interest paid out. Roger O'Dwyer made the motion to approve the January 2020 Financial Statements. Glenn Posey seconded the motion. 9 in favor, 0 opposed, 0 abstained.

Janice Kliza departed at 6:29 pm.

7. Discussion and possible action regarding KWSC total AF availability.

Delores Coberley requested the approval of an Engineering Study to evaluate how much AF of water Kempner WSC will need for the future. Keith Turner made the motion approve the request with the exception, to not include #5A on Exhibit A exceed \$10,000.00. Ric Dominowski seconded the motion. 8 in favor, 0 opposed, 0 abstained.

8. Discussion and possible action to approve Committee Meeting Minutes:

a) Elections/Credentials Committee – January 30, 2020 & February 4, 2020

George McClintock informed the Board, of the review on Bio's submitted by candidates. Names were drawn to establish the order of placement on the ballot in a horizontal line. George McClintock made the motion to accept the January 30 and February 4 Elections/Credentials Committee Meeting Minutes. Ric Dominowski seconded the motion. 8 in favor, 0 opposed, 0 abstained. Glen Posey stated it was the best ballot he had received since, he has been on the system.

b) Customer Relations Committee – January 31, 2020

Glen Posey informed the Board, of the complaint by Mr. & Mrs. Thiele regarding a customer leak in which, they thought that they had a faulty meter. Upon careful consideration, recommendation is for the current bill to remain unchanged leaving the member responsible in whole for the bill in accordance with current KWSC Policy Rules: it is the member's responsibility for water leaks on the member's side of the meter. Roger O'Dwyer made the motion to approve recommendations. Keith Turner seconded the motion. 8 in favor, 0 opposed, 0 abstained.

c) Elections/Credentials Committee – February 4, 2020

Approved in Item 8a.

d) Vehicle Committee – February 6, 2020

Vanita Craft informed the Board, of the annual review of Vehicle/Heavy Equipment for next year's budget. Recommendations are as follows: Replace #27 with field service truck and utility bed allowing \$50,000 budget. Replace #242 with John Deere Backhoe as quoted being \$84,000.00 and transfer Backhoe #242 to the plant. Purchase a rock hammer attachment for the Case Backhoe – current quote being \$16,000.00. Keith Turner made the motion to approve recommendations. Roger O'Dwyer seconded the motion. 8 in favor, 0 opposed, 0 abstained.

e) Tariff Committee – February 18, 2020

Tabled until the March 25, 2020 Monthly Board of Director's meeting.

OLD BUSINESS

“Discussion and possible action”

- a) WTP Intake Structure** – New Raw Water Pump installed. Currently waiting for the Old Pump Inspection Report. After receipt, Old Pump will be serviced and stored as back up.
- b) CTWSC** – Court ruled in favor of KWSC. Per Board motion, Delores is currently working with Andy McSwain regarding Satellite Issues & Attorney Fee's.
- c) Transfer of CCN** – Clayton Ranch, Bellpass and Dolph Moten have been sent. Note: Bellpass and Dolph Moten are associated with our final Escrow.

- d) **CR 3600 Line Loop Project** – Engineers are in process of preparing the 95% Construction plans.
- e) **CR 3420 Project** – Received signed easement from Landowner, awaiting Engineering plans.
- f) **FM 1113 Waterline Loop** – Currently in easement acquisition phase.
- g) **Stone Oaks Elevated Storage Tank** – Environmental study is complete.
- h) **USDA Loan through CoBank** – Several tribal notifications have been submitted on February 14, 2020, which started a 30-day review period. Upon expiration of the 30-day review period (March 16), our Engineers will submit the Environmental Report to USDA for final review.

9. Manager's Report:

Delores Coberley informed the Board, we have had some difficulty with the free chlorine burn. CTWSC had some issues giving us a good chlorine residual, therefore they were turned off for a few days. They have resolved their issue and have been turned back on. Next month, the Capital Plan will be on the Agenda however, the Long-Range Plan will not be ready in time.

The Pall Corporation is conducting a health check at the Treatment Plant this month with some onsite training. The Wastewater Permit has been approved by TCEQ and sprinklers will be installed to reduce the amount of discharge into sludge ponds.

The Georgetown Pump Station has been refurbished.

10. President's comments:

George Gondorchin thanked the Committee's for their preparation of our Annual Meeting.

11. Board of Director's Announcements:

Roger O'Dwyer – Will check with the church regarding the use of their parking lot for the General Membership Meeting.

Glen Posey – Nothing

Mack Carroll – Nothing

Ric Dominowski – Nothing but glad to be here.

George McClintock – Concerned about the seeping of chemicals into the Water supply from the military bases.

Vanita Craft – Nothing

Keith Turner – Thanked the staff for cleaning up around the Fire Hydrants.

12. Adjourn

Vanita Craft made the motion to adjourn at 7:32 pm. Keith Turner seconded the motion. 8 in favor, 0 opposed, 0 abstained.

George McClintock, Secretary/Treasurer