**Kempner Water Supply Corp.**

**P.O. Box 103**

**Kempner, TX 76539**

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**Subject:** Minutes of the Board of Director’s Meeting on May 22, 2019 are in summary

 only and, not a transcript of the recorded meeting.

**Attendees:** Board – George Gondorchin, Richard (Ric) Dominowski, George McClintock,

 Vanita Craft, Janice Kliza, Roger O’Dwyer, Glen Posey and Keith Turner.

 Mack Carroll was absent.

Guests - Jason Jones, Engineer from Jones – Heroy & Associates, Inc.

Patty Swaney and Angie Amstead.

Staff - Delores Atkinson, Michael Lentz, Rodney Seaver, TJ Amstead, Chris Mick,

 JoAnneWelden-Alesick and Stacy Ellis.

1. **Call to Order and Establish Quorum – 6:00 pm Quorum Present**
2. **Pledge of Allegiance and Honor to the Texas Flag**
3. **Open Session – No one present**

**NEW BUSINESS**

1. **Discussion and possible action regarding Engineering Study and recommended plan in the Northeast Pump Station Service Area.**

Jason Jones informed the Board the Northeast Pump Station has reached capacity with 1,170 connections and has caused limitations to the system. There needs to be improvements in pipes, tanks and pumps, to include an elevated storage tank in the Northeast Pump Station service area to maintain compliance and accommodate any further growth in the area. There are pressure recorders installed in the area gathering information for a new hydraulic model for the northern part of the system. Jason submitted a quote for this study $20,000.

Keith Turner made the motion to approve the study to be done by Jones-Heroy & Associates not to exceed $20,000.00. Glen Posey seconded the motion. 8 in favor, 0 opposed, 0 abstained.

1. **Discussion and possible action to approve purchase of Dynamic Pump Optimizer (DPO mode) Software for the Northeast Pump Station, effecting 1,119 meters.**

Rodney Seaver presented the DPO mode software for the Northeast Pump Station, effecting 1,119 meters to the Board. The DPO mode will extend the life of the pumps up to 10 years and will save on electrical cost. We are already using it at 195 Pump Station as well as the high service pumps at the plant. The bid for the project is $10,150.00 for the DPO, plus a flow meter at a cost of approximately $8,000.00 for a total of $18,150.00. The Board is requesting hard numbers and an itemized proposal to be brought back to the Board for consideration of the $8000.00 for the flowmeter that was not included in the quote. Jason thinks installing the DPO at the Northeast Pump Station can make a difference without the flow meter.

Keith Turner made the motion to approve the quote from Steger & Bizzell in the amount of $10,150.00, for installing the DPO on Northeast Pump Station. Roger O’Dwyer seconded the motion. 8 in favor, 0 opposed, o abstained.

1. **Adoption of Resolution authorizing Delores Atkinson, General Manager to sign compliance related Permits and Documentation on behalf of KWSC.**

Keith Turner made the motion to approve the Resolution, authorizing Delores Atkinson, General Manager to sign compliance related Permits and Documentation on behalf of KWSC. Glen Posey seconded the motion. 8 in favor, 0 opposed, 0 abstained.

1. **Discussion and possible action regarding the Ranches at Live Oaks Subdivision (15 Tracts).**

Keith Turner voiced his concern about Kempner WSC’s ability to serve this subdivision because of the compliance concerns in the area served by the Northeast Pump Station. Rodney Seaver explained the developer had already started construction on some of the tracts and there should be adequate pressure to serve them.

Keith Turner made the motion to approve the Ranches at Live Oaks Subdivision (15 Tracts). Glen Posey seconded the motion. 8 in favor, 0 opposed, 0 abstained.

1. **Response to Members’ concern regarding Board of Director’s compliance of Open Meetings Act training requirements, upon consultation with attorney.**

George Gondorchin announced the entire Board, is in compliance of the Open Meetings Act training requirements.

1. **Discussion and possible action to approve the April 24, 2019 Monthly Board of Director’s Meeting Minutes.**

Roger O’Dwyer made the motion to approve the April 24, 2019 Monthly Board of Director’s Meeting Minutes. Ric Dominowski seconded the motion. 8 in favor,

0 opposed, 0 abstained.

1. **Discussion and possible action to approve the April 2019 Financial Statements.**

Roger O’Dwyer made the motion to approve the April 2019 Financial Statements.

Ric Dominowski seconded the motion. 8 in favor, 0 opposed, 0 abstained.

1. **Discussion and approval of Committee Meeting Minutes:**

**a)** **Executive committee Meeting** – May 2, 2019

Keith Turner made the motion to approve the Executive Committee Meeting minutes. Ric Dominowski seconded the motion. 8 in favor, 0 opposed, 0 abstained.

**b) Policy Committee Meeting** – May 2, 2019

 Glenn Posey presented Policy changes to the Board. On the Vehicle Committee Policy,

 remove “then to the Directors”. Roger O’Dwyer made the motion to approve the

 Policy changes as listed in the attachments. Janice Kliza seconded the motion.

 8 in favor, 0 opposed, 0 abstained.

**c) Conservation Committee Meeting** – May 13, 2019

 Glenn Posey made the motion to approve the changes to the Conservation, Drought

 Contingency, Emergency Response Plan. Ric Dominowski seconded the motion.

 8 in favor, 0 opposed, 0 abstained.

**OLD BUSINESS**

**“Discussion and possible action”**

 **a)** CTWSC – Lee Kelly’s deposition completed on April 30, 2019

 **b)** Clayton Ranch Subdivision – Pending completion of CCN Transfer; received

 payment from Clayton Homes and awaiting final payment from Copperas Cove.

 **c)** CR 3420 Project – Attachment of Minutes & Approved Quote

 Delores informed the Board, we are in the process of acquiring easements on

 CR 3600 in order to loop the line and obtaining an alternate site for the CR 3420

 pump station.

**d)** WTP Intake Structure – Process remains ongoing. The weather has delayed the

 project because, it has been too muddy for the crane to get down to the pumps.

 A tentative date of May 28 is scheduled for installation.

**e)** 195 Pump Station – Pump #2 installed and working great, awaiting delivery of Pump

 #4. Check valve will be here in June.

1. **General Manager’s Report:**

Delores Atkinson informed the Board that TJ Amstead had gotten his A License and has been promoted to the position of Plant Manager and Michael is now the Compliance & Safety Officer. JoAnne Weldon-Alesick presented the H2O Analytics program to the Board and gave a demonstration of the notifications that can be sent out to customers from the program.

1. **President’s comments:**

George Gondorchin thanked the Board members and the staff for their participation in the meeting.

1. **Board of Director’s Announcements:**

Roger O’Dwyer – Nothing

Glenn Posey – Fastest meeting not anytime soon.

Ric Dominowski – Congrats to TJ

George McClintock – Congrats to TJ

Janice Kliza – Congrats to TJ and Michael

Vanita Craft – Congrats to all

Keith Turner – Nice meeting

1. **Adjourn**

Vanita Craft made the motion to adjourn at 8:52 pm. Keith Turner seconded the motion.

8 in favor, 0 opposed, 0 abstained.

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**George McClintock, Secretary/Treasurer**